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D. IRVIN

DALLAS POLICE DEPARTMENT
30 DAY EVALUATION REPORT OF
APPRENTICE AND PROBATIONARY POLICE OFFICERS

Form No. CPS—PP—656

Name Leggett, J. D. (Last) (Middle) (First) Entrance Date July 28, 1952

Police School Rating _____ Date this report prepared May 1953

Platoon assignment during this period 1 Days Sick 0 Days Worked 22

Note that numerical ratings are assigned to the various categories in order to more clearly define opinion. Read carefully the adjectival ratings and their numerical values before making any entries on this form. Analyze carefully the man's performance. Call to mind instances that are typical of his work and demeanor. Unusual cases which are not typical should not be considered. DO NOT ALLOW PERSONAL FEELING OR SOMEONE ELSE'S OPINION TO GOVERN YOUR ANALYSIS. The care, accuracy, and sound judgment used in preparing this rating sheet will determine its value to the department.

											Numerical value
1.	INITIATIVE – This factor appraises ability to act on own responsibility in absence of supervisor. Is he a self starter or must he be started.										
	0 Unsatisfactory	1. 2. Questionable		3. 4. 5. Satisfactory			6. (7.) 8. Very Good		9. 10. Superior		7
2.	LOYALITY – This factor appraises the opinions expressed, implied or displayed toward the department. Does he boost or knock the Department										
	0 Unsatisfactory	1. 2. Questionable		3. 4. 5. Satisfactory			6. 7. 8. Very Good		(9.) 10. Superior		9
3.	CO-OPERATION – Consider his ability to work effectively with co-workers, supervisors and outsiders.										
	0 Unsatisfactory	1. 2. Questionable		3. 4. 5. Satisfactory			6. 7. 8. Very Good		9. (10.) Superior		10
4.	PERSONALITY – Consider his integrity, self confidence, and impression he makes on others.										
	0 Unsatisfactory	1. 2. Questionable		3. 4. 5. Satisfactory			6. (7.) 8. Very Good		9. 10. Superior		7
5.	DEPENDABILITY – This factor appraises your confidence in the employee to carry out regulations and instructions conscientiously.										
	0 Unsatisfactory	1. 2. Questionable		3. 4. 5. Satisfactory			6. 7. 8. Very Good		(9.) 10. Superior		9
6.	TACT – This factor appraises his ability to efficiently accomplish his purpose without offending or creating antagonism.										
	0 Unsatisfactory	1. 2. Questionable		3. 4. 5. Satisfactory			6. 7. (8.) Very Good		9. 10. Superior		8
7.	HANDLING PRISONERS – Does he display and practice the ability of arresting persons without heated argument or force?										
	0 Unsatisfactory	1. 2. Questionable		3. 4. 5. Satisfactory			6. 7. 8. Very Good		(9.) 10. Superior		9
8.	JUDGMENT – Consider the intelligence and thought he uses in arriving at decisions. Does he have the ability to think rapidly and logically under stress?										
	0 Unsatisfactory	1. 2. Questionable		3. 4. 5. Satisfactory			6. 7. 8. Very Good		(9.) 10. Superior		9
9.	ATTITUDE – This factor appaises employee's temperament. Does he control his emotions?										
	0 Unsatisfactory	1. 2. Questionable		3. 4. 5. Satisfactory			6. 7. 8. Very Good		9. (10.) Superior		10

10.	CAPACITY - How quickly does he learn and retain what he learns? Is he ambitious?																					Numerical value
	0		1.	2.		3.	4.	5.		6.	(7)	8.		9.		10.						7
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
11.	RESOURCEFULNESS - Consider his ability to think creatively and handle his job in spite of adversity.																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	(8)		9.		10.						8
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
12.	INTEREST - Does he reasonably subordinate own convenience, comfort and desires to a complete, exact and faithful performance of duty?																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	8.		(9.)		10.						9
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
13.	HEALTH - Is he energetic? Has he marked endurance? Does he frequently report sick? Has he unusual stamina?																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	8.		9.		(10.)						10
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
14.	SAFETY - Does he observe all safety rules with firearms and vehicular equipment? Is he accident prone? Does he execute proper care in the use of department resources?																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	8.		9.		(10.)						10
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
15.	APPEARANCE - Does he appear clean and neat in uniform? Does he carry himself well? Does he dress in keeping with his responsibility as an Officer when off duty?																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	8.		(9.)		10.						9
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
16.	ADAPTABILITY - Consider his ability to meet new conditions and execute new assignments. Is he versatile?																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	8.		(9.)		10.						9
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
17.	TOLERANCE - Does he accord the proper value to opinions other than his own? Is he overbearing? Does he have the proper sense of proportion?																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	8.		(9.)		10.						9
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
18.	SOCIABILITY - Is he a good team worker? Does he get along well with fellow workers?																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	8.		(9.)		10.						9
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
19.	QUALITY OF WORK - This factor appraises the employee's performance in accuracy, persistency and neatness of work.																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	(8)		9.		10.						8
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								
20.	QUANTITY OF WORK - Consider the volume of work produced as compared with others on the same job in similar locality.																					Numerical value
	0		1.	2.		3.	4.	5.		6.	7.	8.		(9.)		10.						9
	Unsatisfactory		Questionable			Satisfactory				Very Good				Superior								

Sgt. R.S. Pierce
Supervisor